

How to build your professional profile?

Offer for Master's Degree Students
School of Engineering

Introduction

- The Master's Degree course of the School of Engineering aims to **prepare students for the challenges of an increasingly competitive job market.**
- During the Master's Degree course, students will have the opportunity to **start building their professional profile thanks to access to various services and training proposals.**
- In particular, students will be able to take advantage of the services offered by the **Career Service** and a rich training proposal called **Professional and personal skills development (PRO).**



Career Service

- The Career Service, through the figure of the **Personal Career Advisor (PCA)**, follows the student in a personalized way, from the preparation of the Curriculum to the support to intercept internship opportunities in line with their employment ambitions.
- Students of the Master's Degree courses of the School of Engineering **can contact the Career Service from the first semester of the first year** in order to better prepare for the pre-degree curricular internship experience and for entering the post-graduate job market.



First access to the Career Service

- *Students are suggested to have a first contact with the Career Service during the first year of the Master's Degree to access the following services:*
 - **Presentation of regulations and procedures for dealing with the compulsory curricular internship provided for by the Final Examination:** the School of Engineering provides within the Final Examination a compulsory curricular internship that follows certain regulations and procedures that the student must know in advance. The Career Service, by appointment, supports the student in learning about these regulations and procedures.
 - **Curriculum vitae review:** a tool that allows the students to tell their story in terms of experiences, skills, course of study and interests. Writing a good curriculum becomes very important to give a positive first impression and to stimulate telephone contact. The Career Service, by appointment, supports the student in drafting or revising students' curriculum.



First access to the Career Service

- *Students are suggested to have a first contact with the Career Service during the first year of the Master's Degree to access the following services:*
 - **Introduction to active search:** knowing how to move around the job search is essential to effectively intercept professional opportunities. The Career Service supports the student in understanding the job market and its dynamics.
 - **Access to the students' board:** the Career Service, after an interview with the PCA, enables the students to access a virtual board, on which they can find all the opportunities offered by the companies in the network.



Job orientation

- The Career Service offers the opportunity to participate, from the first year of the Master's Degree, in periodic **SEMINARS** on various issues related to job search strategies.

Next seminars...

- Scheduled:
 - *CV & cover letter* – October 24th 2024
 - *Linkedin & personal branding*– October 21st 2024
 - *Motivational & qualifying interview* – November 7th 2024
 - *Technical interview: case interview* – November 14th/15th 2024
 - *Employment contracts*– November 19th 2024
- To be scheduled (2nd semester):
 - *Working abroad series of seminars*– February/March 2025



Job orientation

- In view of interviews with companies, the Career Service receives by appointment to offer **ONE-TO-ONE INTERVIEW SIMULATIONS**. The service aims to work, together with the candidate, on his or her presentation, starting from the role for which he or she will be interviewed, to better enhance his or her experience and skills, according to what the company is looking for. It is possible to receive immediate feedback and learn more about the typical dynamics of a selection interview, so that you can manage it effectively.
- Finally, the Career Service offers "**Why you?**", a **GROUP COACHING** session led by a Coach from the International Coaching Federation. During the session, the student has the opportunity to develop a conscious and focused approach to be more effective during the job interview, understanding how to use their resources and express their potential to the fullest.



Events with companies

- *Since the first year of the Master's Degree, the Career Service organizes meetings between students and graduates and companies in the LIUC network:*
 - **Meet the company:** meetings with companies to get to know the most sought-after figures.
 - **On Campus Recruiting:** company presentations followed by speed-interview sessions.



Curricular internship and final access to the service

- All the services mentioned above will be useful to prepare for the compulsory curricular internship. Also in this phase, the Career Service will offer students the opportunity to search for and access various offers and will follow students during the research, selection and start of the relationship with the company, preparing the necessary documentation.
- After the curricular internship, the Career Service will assist students in entering the workforce through a pre-graduation interview to initiate post-graduate services (e.g. access to the graduate board, targeted reports to companies).



Career Service Office – Services Overview

	I year		II year	
	I semester	II semester	I semester	II semester
First access to the service: CV review, presentation of regulations and procedures, introduction of active research, access to the students' board	✘	✘	✘	✘
Job orientation: seminars, one-to-one interview simulation, group coaching	✘	✘	✘	✘
Events with companies: Meet the Company, On Campus Recruiting	✘	✘	✘	✘
Compulsory curricular internship: support in the active search for curricular internships, in the management of interviews and relations with companies, in the preparation of the necessary documentation			✘	✘
Final access to the service: pre-graduation interview to present post-graduate services and definition of how to manage the profile, possible access to the graduate bulletin board				✘



Career Service Office – Contacts

- For further information and access the services of the Career Service, please contact fpaleari@liuc.it
- Subscribe to the page dedicated to internships of the School of Engineering on [LIUC e-corsi](#) to download all the documentation (procedures and guidelines) and receive continuous updates on the events organized by the Career Service!



Professional and personal skills development (PRO)

- The PRO – Professional and personal skills development course is the training proposal that LIUC has designed to prepare its students to better face the complexity and competitiveness of the current world of work.
- PRO enriches the educational offer with curricular activities and extra-curricular activities. It aims to provide the LIUC student with practical, cognitive, meta-cognitive and social knowledge/skills/attitudes necessary to build a solid and satisfying career path.
- The challenge taken up by PRO is to meet the professional quality standards that companies, institutions, national and international forums, and scientific literature believe will have to be met by those entering the world of work.
- Classroom teaching is flanked by that of action learning focused on the concept of experiential learning consisting of the action-reflection-knowledge sequence.
- Follow [the page dedicated to PRO](#) to find out about all the activities offered to Master's Degree students!



Professional and personal skills development (PRO) – Attività Extra-curricolari

- **YUMI - Your Uniqueness Makes (you) IMPACTFUL (October 2024, open to all students, in Italian):** cycle of 3 seminars with Fabiana Andreani on how job selections work, on focusing on one's uniqueness and learning to share one's awareness.
- **Critical Thinking (October 2024, 1st year students, issues Open Badge, in Italian):** theoretical and practical activities aimed at developing and enhancing the skills of analysis, synthesis and evaluation of reasoning, problems and decisions, through rational thinking standards.
- **Self Awareness LAB (November-December 2024, 2nd year students, issues Open Badge, in Italian):** experiential workshop aimed at developing a good awareness of oneself and the relationship with others, necessary to be proactive with respect to change, flexible, open to new ideas, projects and people.
- **Presentation Bootcamp (spring 2025, 1st year students, in English, issues Open Badge):** development and enhancement of the skills necessary to face a presentation, working on the way in which information is transmitted, visual aids are used, and emotions are managed.



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